



***REGULATION FOR THE SCHOLARSHIP AWARDING,
RESEARCH GRANTS, PhD GRANTS, AND STUDY STAY
ABROAD FOR EDUCATIONAL PURPOSE***

(Approved by Board - Resolution n. 80/2018 of 26.10.2018)

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REGULATIONS FOR THE GRANTING OF SCHOLARSHIPS, RESEARCH GRANTS, PHD GRANTS AND STUDY STAYS ABROAD FOR EDUCATIONAL PURPOSES

TITLE I SCOPE AND DEFINITIONS

Article 1 - Purpose

This Regulation has been adopted in accordance with the current legislation on training tools, namely art. 22 of Law no. 240/2010 (research grants and scholarships), art. 4 of Law no. 210/1998 as amended by art. 19 of Law no. 240/2010 (PhD scholarships and study stays abroad), as well as in accordance with the Guidelines contained in the European Charter for Researchers, and the CREA Action Plan relating to the Guidelines relating to the European Charter for Researchers. These regulations determine the general criteria and eligibility requirements for the awarding of scholarships, research grants, PhDs and study stays, with funds from the Body for research activities, or financed with funds from external national or international institutions and bodies. In the latter case, the training tools must be explicitly provided for in the research projects and/or research agreements that govern the relationship between the CREA and the funding bodies.

These instruments, which are purely training instruments, cannot be included in employment contracts. With this regulation, the Administration intends to combat the phenomenon of repeated training of precariousness also through the use of training tools that have the aim of developing and expanding knowledge previously acquired during the course of university studies and then translate it into work skills. As mentioned above, the total period of use between scholarships and research grants, added to the duration of the training tool put out to tender, may not exceed a total of 35 months and is a reason for exclusion as the duration of the research grant / scholarship can not be reduced. Those who have benefited from fixed-term contracts, coordinated and continuous collaboration contracts, temporary contracts, professional assignments and work contracts are not admitted to the selections.

Article 2 - Definitions

For the purposes of this Regulation:

- "*Scholarship*" means the funding granted to eligible entities in order to enable them to continue and complete post-graduate training, through the in-depth study of particular research and/or technological issues. Scholarships are awarded to young graduates in disciplines related to the field of research covered by the scholarship.
- *research grant* means the payment of grants for collaboration or carrying out research activities;
- *PhD* means a post-graduate university course aimed at providing the skills necessary to carry out, at the CREA facilities, highly qualified research activities;
- *study stay abroad (internship abroad)* means the period of time spent by the person concerned at a foreign institution in order to acquire knowledge useful for the research activity.

TITLE II

CRITERIA FOR THE AWARD OF SCHOLARSHIPS

Article 3

3.1 Selection procedure

1. The scholarships referred to in Art. 1 are awarded by means of public selections based on qualifications and an examination including the compulsory English language test and a possible test of a second language

chosen by the candidate from among the languages admitted within the EU (French, German and Spanish). 2. The selection notice is issued with the decision of the Director of the Centre holding the funds for carrying out the research activity. 3 The notice must be drawn up in accordance with the scheme - type prepared by the Administration - and must contain detailed information about it: - the research project/research programme and the Tutor; - the requirements for admission to the selection and the criteria for assessing qualifications and tests; - the indication of the annual amount of the grant; - detailed information on the specific functions, rights and duties relating to the position; - the terms and conditions for submitting applications. 4. The selection notice must be adequately disseminated, also by electronic means, through publication on the website of this Body and by any other means deemed appropriate, except in the case of details and any forms of publicity requested by the funding bodies.

3.2 Admission requirements

1. The competition is open to those who have a degree or higher university degrees and who meet the additional requirements and any requirements from time to time provided for in the notice. 2. For foreign citizens, the required degree must be recognised as equivalent in Italy by the competent authority. 3. Citizens who have not benefited from fixed-term contracts, coordinated and continuous collaboration contracts, temporary contracts, professional assignments, work contracts and who have not benefited from contracts for research grants/scholarships for a period of time that, added to the duration of the scholarship, does not exceed 35 months, as the duration of the scholarship cannot be reduced, may participate.

3.3 Application for admission

The application for admission to the public selections for the award of the scholarship must be signed by the candidate and is not subject to authentication (art. 39 DPR n. 445/2000).

3.4 Titles and certificates

1. The states, facts and personal qualities of the candidates may be proved by a declaration in lieu of certification or by a declaration in lieu of affidavit pursuant to and in accordance with the procedures set out in Articles 46 and 47 of Presidential Decree no. 445/2000 and subsequent amendments and integrations. 2. The substitute declarations have the same temporal validity as the acts they replace (art. 48 DPR n. 445/2000). 3. The candidate must sign that he/she is aware that false statements are punishable by law (art. 76 of Presidential Decree 445/2000).

3.5 Age limits

Those who have not reached the age of 30 on the closing date of the call for applications may participate in the selection.

3.6 Legal nature of the grant

The scholarship is aimed solely at the continuation and completion of postgraduate training, through the deepening of particular research and/or technological issues and, therefore, the contract with which it is conferred after the selection procedure does not give rise to any employment relationship with the institution, nor to rights in relation to access to the roles of the same, nor to social security or welfare.

3.7 Examination Committee

The Examination Committee is appointed with the decision of the Director of the Centre that issued the selection notice and is composed of three members who are experts in the field of research where the activity of the fellowship holder is to be carried out: one chosen from among the experts enrolled in the register published on the website of the Body, with the function of President; one belonging to the role of the CREA with the professional profile of Researcher or Technologist external to the headquarters of the Centre where

the fellowship holder and the Tutor responsible for the research will operate. Additional members may be appointed in order to assess the knowledge of the English language and to ascertain the knowledge of basic computer science and any second foreign language indicated by the candidate.

3.8 Evaluation of the candidates

1. The selection will be made on the basis of qualifications, interviews and tests designed to test your knowledge of English. The Commission has a total of 30 points:

- 22 points for the qualifications, broken down as follows:

<p>a) Degree mark</p>	<p>Max 10</p>
<p>b) Publications Max 3 publications identified by the candidate</p>	<p>Max 6 points</p>
<p>c) Certificates and statemants relating to research or technology, including:</p> <ol style="list-style-type: none"> 1. Post-graduate specialisations of more than six months' duration 2. Scholarship, doctoral degrees 	<p>Max 6 points</p>

- **8 points** for the interview. The interview will focus on the subjects covered by the scholarship. During the interview, the knowledge of the basic computer science and the knowledge of the possible second foreign language and the possible knowledge of the Italian language for foreign citizens will be verified. The interview will be considered passed with a minimum score of 6 points.

2. The criteria for the evaluation of qualifications must be defined by the Commission during the first meeting.

3. The evaluation of the qualifications must precede the completion of the interview and the English test. The results of the evaluation of the qualifications must be made known before the interview, by publication on the institutional website of the institution, section training/work. The date and place of the interview will be indicated on this site. Such publication will also have the effect of notification for the purposes of exclusion for lack of possession of the requirements.

3.9 Final ranking

1. Once the interview has been completed, the Commission draws up the merit list on the basis of the overall score obtained, given by the sum of the score attributed to the titles and the score of the interview. The final ranking will be drawn up by the committee. To this end, in the event of a tie, preference will be given to the youngest candidate.

2. The Director of the Centre shall verify the regularity of the procedure by approving the documents submitted by the Commission and appointing the successful candidate(s).

3. The Director of the Centre shall publish the list on the website of the Centre.

4. In the event of the winner's renunciation, the final ranking must be used to award the scholarship to the candidate who is usefully placed in the next ranking position.

5. In case of interruption of the scholarship, the final ranking may be used to award the scholarship to the candidate usefully placed in the ranking after the winner, provided that the remaining period of the scholarship is not less than six months.

6. The final ranking must be published, by the research centre concerned, on the website of the organisation in the WORK/FORMATION section. The data relating to the various stages of the selection procedure will be entered in a special database prepared by the Central Administration.

7. The final ranking will remain in force for the entire duration of the scholarship.

3.10 Duration and amount

1. Fellowships shall have a duration of at least six months but not more than 24 months and shall not be renewable or extendable, and in any event the duration established may not exceed the expiry date of the research project under which it is to be carried out. 2. The annual amount of the scholarships, if not expressly provided for by the funding body, shall be fixed in the call for proposals. 3. The total duration of the scholarships offered by CREA may not exceed 35 months, even if not continuous, without prejudice to the provisions of Article 1 of this Regulation. 4. The cost of insurance cover for the risks of accidents and civil liability shall be borne by the Body.

3.11 Interruptions, forfeiture and renouncement of the stock exchange

1. The granting of the scholarship is suspended during the period of compulsory absence due to maternity, or in cases of unavailability due to illness of the holder exceeding two months per year, compared to the duration of the scholarship

2. The cases referred to in the previous paragraph do not entail loss of the right to complete the study-research activity. In such cases, the duration of the contract shall be the same as the period of suspension. In any case, the activity will be considered concluded and the grant will be considered to have lapsed at the end of the period provided for or when the training tool is related to the implementation of a research project, at the end of the same period.

3. A grantee who, after starting the planned activity, does not continue it without good reason, regularly and uninterruptedly for the entire duration, or who is responsible for serious and repeated failures or who, finally, proves that he does not possess sufficient aptitude, may be declared forfeited by order of the Director of the Centre concerned, upon reasoned request of the Tutor.

4. Whether the scholar is unable, for personal reasons, to complete the intended activity and therefore renounces his or her scholarship in advance, he or she shall promptly notify the Director of the centre and the Research Tutor.

3.12 Notice

1. In the event of termination of the contract, the scholarship holder must give 30 days' notice. 2. In the event of failure to give notice, the Centre shall be entitled to withhold from the recipient of the grant an amount corresponding to his salary for the period of notice not given.

3.13 Compatibility with other income

1. Scholarships under this Regulation may not be combined with other scholarships for any reason whatsoever, except those awarded by national or foreign institutions which may be used to supplement the training or research activities of scholars by stays abroad. 2. The call may also provide, in the presence of adequate financial coverage, a period of partial performance of the activity at an Italian and foreign research institution.

3.14 Conduct and evaluation of the activity

1. The activities covered by the scholarship must be defined in a work plan agreed between the Tutor and the scholarship holder, communicated to the Director of the Center concerned and attached as an integral

part of the contract to be concluded with the scholar. The scholar conducts the activity independently, within the limits of the program prepared by the research officer, without a predetermined time. 2. In addition to training the scholar, the Tutor must prepare an annual report on the scholar's activity and send it to the Director of the Center to which the scholar refers. The scholar, in turn, is required to submit an annual activity report to the research officer (Tutor), which will also be evaluated on the basis of the Tutor's report. 3. In the event of a negative evaluation of the activity carried out, the Tutor shall send a reasoned report to the Director of the Centre of reference; the latter shall proceed to the acts of competence for the forfeiture of the scholarship as defined in paragraph 3 of art. 3.11.

3.15 Processing of personal data

1. The personal data transmitted by the candidates with their applications to participate in the selection, are processed, pursuant to and for the purposes of the provisions of the General Regulation on Data Protection No. 679/2016 - GDPR, exclusively for the purposes of the selection and any procedures for the award of the training tool. 2. The provision of such data is mandatory for the purposes of assessing the requirements of participation, under penalty of exclusion from the selection itself.

TITLE III CRITERIA FOR THE AWARDING OF RESEARCH GRANTS

Article 4

4.1. Call for proposals

1. The research grants referred to in Art. 1 are awarded through public selections for qualifications and examinations including the compulsory English test and a possible test of a second language (chosen by the candidate from among the admitted languages: French, German, Spanish).

2. The selection notice is issued with the decision of the Director of the Centre holding the funds relating to the research activity. The Body may publish a single call for proposals relating to several scientific areas or it may issue separate calls for proposals relating to specific research programmes; where the latter present a profile of interdisciplinarity with respect to the competencies of several Centres, the call for proposals is issued by the Director General.

3. The call for proposals must be drawn up in accordance with the scheme drawn up by the Administration and must contain detailed information on;

- the research project/research programme and scientific research manager;
- the activities to be carried out within the project; the duration of the grant and any extensions and renewals;
- the requirements for admission to the selection and the criteria for the evaluation of qualifications and tests;
- the indication of the annual amount of the cheque, net of the costs to be borne by the institution;
- detailed information on the specific functions, rights and duties relating to the position and the financial and social security benefits due;
- the terms and conditions for the submission of applications

4. The selection notice must be adequately disseminated, also by electronic means, through publication on the website of this Body and by any other means deemed appropriate, except in the case of details and any forms of publicity requested by the funding bodies. The notices of selection for the award of research grants must also be published, through an excerpt, in the "Official Gazette of the Italian Republic - Special Series IV - Competitions and Exams" and also on the website of the European Commission <http://ec.europa.eu/euraxess/>

4.2 Admission requirements

1. The research grants provided for by art. 22 of Law no. 240 of 30 December 2010 and subsequent amendments and additions may be awarded to scholars who hold a specialist or master's degree or a degree in accordance with the old system and a professional scientific curriculum suitable for carrying out research activities, with the exclusion of permanent staff of CREA and other subjects indicated in paragraph 1 of art. 22 of Law 240/2010. 2. Citizens who have not benefited from fixed-term contracts, coordinated and continuous collaboration contracts, temporary contracts, professional assignments, work contracts and who have not benefited from contracts for research grants / scholarships for a period of time that, added to the duration of the study grant notice, does not exceed 35 months, as the duration of the grant can not be reduced. 3. If the degree has been obtained abroad and has not already been recognised in Italy, the equivalence to the degree/specialist/master's degree indicated in the call for applications must be requested from the competent authority. Similarly, where the degree of research doctor has been obtained abroad, equivalence must be declared by the competent authority. 4. Qualifications obtained abroad (degree diploma and any other title) that have not already been recognized in Italy with the required procedure will be accepted with reservation. 5. The admission requirements and any other qualifications must be met on the date of expiry of the selection notice.

4.3 Age limits

Research grants may be awarded to persons under 35 years of age by the deadline of the selection notice.

4.4 Legal nature of the research grant

In accordance with the provisions of art. 22, par. 8 of Law no. 240/2010, the contract with which the research grant is awarded does not give rise to any employment relationship with the body, nor to rights regarding access to the roles of the same.

4.5 Application for admission

The application for admission to public selections for the awarding of research grants must be signed by the candidate and it is not subject to authentication (art. 39 of Presidential Decree no. 445/2000).

4.6 Titles and certificates

1. The states, facts and personal qualities of the candidates may be proven by a declaration in lieu of certification or by a declaration in lieu of affidavit pursuant to and in accordance with the procedures set out in Articles 46 and 47 of Presidential Decree no. 445/2000 and subsequent amendments and integrations. 2. The substitute declarations have the same temporal validity as the acts they replace (art. 48 of Presidential Decree no. 445/2000). 3. The candidate must sign that he is aware that false statements are punishable by law (Article 76 of Presidential Decree 445/2000).

4.7 Examination Committee

The Examination Committee is appointed with the decision of the Director of the Centre holding the funds for carrying out the research activity - except in the cases provided for by Art. 4.1, par. 2, par. 2 - and it is composed of three members: one chosen from among the experts enrolled in the register published on the website of the Body, with the function of President; one belonging to the role of the CREA with the professional profile of Researcher or Technologist external to the headquarters of the Centre where the

assignee and the scientific responsible for the research will operate. Additional members may be appointed in order to assess the knowledge of English and ascertain the knowledge of basic computer science and any second foreign language indicated by the candidate.

4.8 Evaluation of the candidates

1. The selection will be made on the basis of qualifications, interviews and tests designed to test your knowledge of the English language. The Commission has a total of 30 points:

- **22 points** for qualifications, divided as follows:

a) Degree mark	<u>Max 4 points</u>
b) Publications max 5 publications identified by the candidate	<u>Max 10 points</u>
c) Qualifications and certificates, relevant to the field of research for which the selection is made, including: <ul style="list-style-type: none"> • PhD • Post-graduate degrees and research assignments of at least six-month duration • Research grants, scholarships 	<u>Max 8 points</u>

- **8 points** for the interview. The interview will focus on the subjects covered by the research grant. During the interview, the knowledge of the basic computer science and the knowledge of the second foreign language, if any, and the knowledge of the Italian language for foreign citizens, if any, will be ascertained. The interview will be considered passed with a minimum score of 6 - 2 points. The criteria for the evaluation of qualifications must be defined by the Commission during the first meeting. 3. The evaluation of the qualifications must precede the completion of the interview and the English test. The results of the evaluation of the qualifications must be made known before the interview, by publication on the institutional website of the institution, section Jobs/Training. The date and place of the interview will be indicated on this site. Such publication will have the effect of notification also for the purposes of exclusion due to lack of possession of the requirements.

4.9 Final ranking

1. After the interview, the Commission draws up the merit list on the basis of the overall score obtained given by the sum of the points awarded to the titles, the score of the interview and the score of the test to ascertain knowledge of English. 2. The Director of the Centre concerned shall verify the regularity of the procedure, approve the documents forwarded by the Commission and appoint the successful candidate(s). In the event of a tie, preference will be given to the youngest candidate. 3. The Director of the Centre shall ensure the publication of the final ranking on the institutional website of the Centre. 4. In the event of the winner's renunciation, the final ranking must be used to award the research grant to the candidate who is usefully placed in the next ranking position. 5. In case of interruption of the research grant, the final ranking may be used to award the research grant to the candidate usefully placed in the ranking after the winner, provided that the remaining period of the research grant is not less than six months. 6. The final ranking must be published, by the Research Centre concerned, on the website of the Body in the Work/Training section. The data relating to the various stages of the selection procedure will be entered in a special database prepared by the Central Administration. 7. The final ranking will remain in force for the entire duration of the grant.

4.10 Duration and amount

1. The duration of the research grant shall be within the duration of the research activity in which the recipient is cooperating, subject to a minimum of 12 months and a maximum of 35 months, without prejudice to Article 1 of this Regulation. 2. Research grants shall be renewable, but extensions and renewals shall be allowed only for the completion of the specific research activity for which they have been activated and shall be closely linked to the time constraints of the research project. 3. The total duration of the research grants awarded by CREA, including any renewals or extensions, may not exceed 35 months, excluding the period during which the grant was awarded on the occasion of a research doctorate, up to the maximum legal duration of the relevant course.

The total duration of the relationships established with the holders of research grants and contracts as per art. 24 of Law 240/2010 (fixed-term researchers) who have also been with state, non-state or telematic universities, as well as with the bodies as per art. 22, paragraph 1 of Law 240/2010, with the same subject, may not in any case exceed twelve years, even if not continuous. 5. For the purposes of calculating the duration of the relationships referred to in the previous paragraph, the periods spent on maternity leave or on health grounds according to current legislation shall not be taken into account. 6. Pursuant to the provisions of art. 22, par. 6 of Law 240/2010, the following apply to the allowances: a) in tax matters, the provisions of art. 4, Law 476/84 and subsequent amendments and integrations; b) in social security matters, those of art. 2, par. 26 and subsequent amendments and integrations; c) in the field of social security, the provisions of art. 4, Law 476/84 and subsequent amendments and integrations; d) in the field of social security, the provisions of art. 2, par. 2 and subsequent amendments and integrations; e) in the field of social security, the provisions of art. 2, par. 3 and subsequent amendments and integrations, Law no. 335/95 and subsequent amendments and integrations; c) with regard to compulsory abstention for maternity leave, those referred to in the Ministerial Decree of the Minister of Labour and Social Security of 12 July 2007, published in the Official Gazette no. 247 of 23 October 2007; d) with regard to sick leave, art. 1, par. 788, Law no. 296/2006 and subsequent amendments and integrations. 7. The insurance coverage relating to the risks of accidents and civil liability is borne by the Entity. 8. The amount of the research grants is determined, in compliance with the minimum amount established by Decree of the Minister of Education, University and Scientific Research, no. 102 of 9 March 2011.

4.11 Interruption, forfeiture and waiver of the cheque

1. The grant of the research grant is suspended during the period of compulsory absence due to maternity, or in cases of unavailability due to illness of the recipient exceeding thirty days per year. 2. The cases referred to in the previous paragraph shall not entail the loss of the right to complete the research activity but the suspension of the payment of fees until the resumption of the activity. In such cases, the duration of the contract shall be the same as the period of suspension. 3. The activity shall in any case be considered concluded and the cheque shall be considered to have lapsed at the end of the period provided for or, where the research activity is related to the implementation of a research project, at the end of the same period. 4. The assignee who, after having started the planned activity, does not continue it without justified reason, regularly and uninterruptedly for the entire duration, or who is responsible for serious and repeated failures or who, finally, proves that he does not possess sufficient aptitude, may be declared disqualified by order of the Director of the Centre concerned, upon reasoned request of the scientific manager of the research. 5. If, for personal reasons, the assignee is unable to carry out the planned activity and therefore renounces the grant in advance, he shall promptly inform the Director of the Centre concerned and the scientific responsible for the research.

4.12 Conduct and evaluation of the activity

1. The holder of the research grant participates in research programmes/projects of the research structures with the assumption of specific responsibilities in the execution of the related technical-scientific activities in direct collaboration with the scientific manager and the other researchers involved. 2. The activities to be covered by the grant must be defined in a work plan agreed between the line manager and the recipient of the grant. 3. The scientific officer shall ensure the proper conduct of the research activity for which the grant is awarded and shall inform the Director of the Centre by means of annual reports on the activity carried out by the recipient.

4. Contracts for projects requiring staff time to be reported must require the grant holder to record the time spent on project activities for reporting purposes by means of a timesheet or other suitable tool specified by the administration. 5. The grantee is required to submit an annual report to the scientific director on the activity carried out, which will be evaluated by the Director of the Centre, also on the basis of the report of the scientific director. 6. In the event of a negative evaluation of the activity carried out, the Scientific Director shall send a reasoned report to the Director of the Centre; the latter shall adopt the acts of competence as defined in paragraph 6 of art. 4.11. 7. Research grants do not give rise to rights of access to the roles of the CREA. 8. With regard to any applications for industrial patents or utility models for inventions by the assignee or for participation in inventive activities in collaboration with others during the period of enjoyment of the cheque or in the year following its interruption, ownership of the rights shall lie with the CREA, but the assignee shall be entitled to the fair prize.

4.13 Processing of personal data

1. The personal data communicated by the candidates with their applications to participate in the selection process, will be processed, in accordance with and for the purposes of the provisions of the General Regulation on Data Protection No. 679/2016 - GDPR, exclusively for the purposes of the selection and any procedures for the award of the training tool. 2. The provision of such data is mandatory for the purposes of assessing the requirements of participation, under penalty of exclusion from the selection itself.

4.14 Incompatibility

1. Research grants may not be combined with scholarships awarded for any reason whatsoever, with the exception of those awarded by national or foreign institutions useful for supplementing the research activity with stays abroad, to be carried out by the recipients of the grants as part of the activity provided for in the contract for the award of the grant. 2. The entitlement to the allowance is not compatible with participation in degree courses, specialist or master's degrees, PhD with scholarship, in Italy or abroad, and involves placing the employee in service with public administrations on unpaid leave. 3. Research grants may not be awarded to permanent employees of CREA.

4.15 Prior notice

1. In the event of cancellation of the contract, the holder of the research collaboration cheque must give 30 days' notice. 2. In the event of failure to give notice, the Centre shall be entitled to withhold from the employee an amount corresponding to his salary for the period of notice not given.

TITLE IV CRITERIA FOR THE AWARD OF PHD FELLOWSHIPS

Article 5

5.1 Nature

1. CREA, pursuant to art. 4, paragraphs 3 and 4 of Law 210/1998 as amended by art. 19 of Law 240/2010 may: a) Establish or participate in consortia with universities and public and private research institutions of high qualification for the establishment of doctoral research courses; b) Make agreements with the University to activate "doctoral scholarships" and "scholarships for post-doctoral research activities" to be carried out

at its research centers. 2. The agreements are stipulated by the President, after consulting the Scientific Council of the Institute. 3. The agreement may provide that the CREA is responsible for financing the doctoral fellowship and, in this case, the procedures for the use of the doctoral fellowship must be regulated. 4. In the event that CREA enters into agreements with the University, the funding of the doctoral fellowship may be charged to external funding bodies or to CREA. The agreements must regulate the timing and methods of carrying out the collaboration activity and the conditions of use of CREA facilities and equipment.

5.2 Admission requirements

In the case of grants financed in whole or in part by CREA, the eligibility requirements shall be the same as those laid down in Articles 3.2 and 3.5 of this Regulation.

5.3 Agreements with universities

1. Universities, which are members of a consortium or have an agreement with CREA, issue a specific call for applications for doctoral fellowships for the Schools and Doctoral Courses of interest to CREA, taking care of their public selection for examinations, taking into account the criteria contained in the agreement stipulated with CREA. 2. In the case of doctoral fellowships financed by CREA, the Institution shall designate its own experts for the Teaching Board, as provided for by current legislation. The Conventions must also provide for the involvement of CREA researchers as professors of the same doctoral fellowships, as well as the permanence of the doctoral students in CREA facilities for a period not less than the portion of funding provided by CREA, net of the periods provided for participation in fellowships or stays abroad agreed between the parties. 3. The funding of the doctoral grant will be provided to the University in accordance with the procedures set out below: - A first advance of the total amount in order to allow the University to meet the cost commitments arising from the activation of the doctorate - the remaining years are paid at the end of each year subject to analytical reporting of expenses incurred and scientific report on the activities carried out and the objectives achieved. The documentation in question must be signed by the PhD student, the Tutor and the administrative manager - Any additional costs incurred compared to those provided for are borne by the University, which is also responsible for any damage to persons and property that may occur during the activity of the PhD student.

4. Once the notice referred to in paragraph 1 has been published by the universities, CREA will also publish the same notice on the website of the same body. 5. Insurance cover for accident and civil liability risks is provided by the University.

TITLE V SCHOLARSHIPS FOR STUDY STAYS (INTERNSHIPS) OF RESEARCHERS AND TECHNOLOGISTS AT RESEARCH FACILITIES IN ITALY AND ABROAD

Article 6

6.1 Scope and purpose

1. Within the framework of the financial resources available and specifically allocated by the Board of Directors, CREA may activate study visits to qualified foreign structures, aimed at scientific and methodological updating of its Researchers and Technologists in research areas of interest to the Institute. 2. Study stays abroad are reserved for permanent employees of CREA with the professional profile of Researcher and Technologist, level III-I, according to the procedures governed by the calls for proposals and on the basis of the Programme of scientific activities to be carried out at the host foreign institution presented. 3. No calls for study visits will be issued that are expressly provided for in the research projects financed by external subjects of the CREA.

6.2 Call for proposals

The call for proposals for the award of scholarships for study stays abroad is issued by the Director General.

6.3 Duration

Internship periods will have a maximum duration of 180 days.

6.4 Foreign countries and scientific institutions involved in the Programme

The foreign institutions that may be involved are universities and/or foreign scientific and research institutions, public or private, of recognized scientific prestige.

6.5 Composition of the Selection Committee and criteria for assessing applications

1. The Selection Committee is appointed by an act of the Director General and is composed of 3 members, chosen from among the Directors of the Centre, one of whom acts as President of the Commission.

2. The programmes for internships abroad presented will be evaluated according to the following criteria:

- scientific quality of the candidate's curriculum;
- scientific relevance of the submitted programme;
- relevance of the submitted programme to the scientific mission of the Structure to which the employee belongs;
- degree of innovation of the proposed programme;
- relevance of the expected results in terms of scientific publications and/or patents, and/or plant rights.

3. In the event of equal merit, preference will be given to the youngest candidate.

6.6 Final scientific report and settlement of subsistence expenses abroad

1. During the stay abroad for the internship, the user will be entitled to the financial treatment defined in the call.

2. At the end of the study period abroad, the user is required to submit a scientific report on the research activity carried out and the results achieved. This report will be submitted to the evaluation of the Selection Committee referred to in art. 5.4, paragraph 1.

3. The approval of the scientific report referred to in the previous paragraph will be subject to compulsory consideration in the case of internal competitions, career progression, etc..

4. A copy of the scientific report will be included in the researcher's personal file.